

QUARNFORD PARISH COUNCIL

PUBLIC NOTICE

Parish Council meeting
on Wednesday 20 May 2026

to be held at **7.30pm approx*** at Flash Village Hall, Brown Lane,
following the Annual Parish meeting which starts at 7pm
(*Parish Council meeting may start sooner if the meeting prior finishes
earlier)

THE PUBLIC AND PRESS ARE CORDIALLY INVITED TO BE PRESENT
but please note that they may be excluded for any item the Council
decide should be treated as confidential

Date of Issue 14.05.26
Parish Clerk

PARISH COUNCIL MEETING

1.	Election of Chair and Vice Chair (and to sign the Declaration of Acceptance of office)
2.	To receive apologies –
3.	To approve and sign the minutes of the last meeting on 7th January 2026 – as attached
4.	Declaration of Disclosable Pecuniary interest in any item on the agenda <i>(Note member should notify Monitoring officer within 28 days if not already. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships)</i>
5.	Public Participation: Members of the public are invited to address the Council on any issue over which it has a power for up to 5 minutes each, with the item lasting up to a maximum of 15 minutes.
6.	Review of standing orders and financial regulations – See Appendix A
7.	To approve the Data Protection Audit and Data Protection Policy – see Appendix A1 separate documents To consider Assertion 10 requirements and approve action taken with regards to website domain transfer and accessibility statement issued – see Appendix A1 separate document
8.	Accounts for the Year Ending March 2026 - To approve the Bank reconciliation Statement up to end March 2026 – see below – Non signatory cllr to sign bank statements at the meeting – see Appendix B - To approve the reserves allocated – see below- Appendix B1 - To note the outcome of the Internal Auditor's report in relation to the Accounts year ending 31 March 2026 (and any actions arising from 31 March 2025) – see attached findings App B2 and B3 - To resolve to complete the Certificate of Exemption (for authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2026 and wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 – see attached App B4 - To confirm and sign that the assertions in Section 1 Annual Governance Statement 2025/26 of the Annual Return are correct for year ending 2025/26 - (to be circulated in advance) – see attached App B4 - To approve and sign Section 2 Accounting Statements 2024/25 of the Annual Return (to be circulated in advance) – see attached App B4

	7. To set the dates for the Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015 – 3rd June - 14 July) date of announcement will be Tuesday 2 June 2025																																																												
9.	Planning applications (Peak District National Park planning portal) 1) None																																																												
10.	To approve the insurance renewal with Zurich at a cost of £194.45 (see Appendix C)																																																												
11.	Inspection of Parish Assets – see Appendix D Noticeboards and Playing fields inspections Staffordshire Moorland Defib																																																												
12.	Playing Field 1. Fencing work and update 2. Monthly visual and Quarterly written Inspections and actions to be agreed – see Appendix D1 3. To consider joining the Staffs Playing Fields Association at a cost of £20 per year 4. To purchase and install signs on the play area as previously discussed																																																												
13.	Lengths man scheme – up to £400 for reimbursement for village appearance To consider projects (and if there is a scheme)																																																												
14.	LGR – Staffordshire Moorlands Borough Council update																																																												
15.	Public Footpaths and Highways issues – to be reported																																																												
16.	Correspondence – if any																																																												
17.	Finance (CC, AT, GT, JM) signatories: To approve the donation of the rose queen costumes Section 137 funding - £150 To agree any other payments as notified at the meeting To authorise payments as follows by cheque or Bacs – Initial stubs and authorisation sheet <table><tr><th>Chq no</th><th>Bacs no</th><th>Details</th><th>Total</th></tr><tr><td></td><td></td><td>Quarnford Memorial Hall - Hall Hire April 25 additional payment</td><td></td></tr><tr><td>683</td><td>3</td><td>missed</td><td>3.00</td></tr><tr><td>683</td><td>3</td><td>Quarnford Village Hall Rose Queen costume donation</td><td>150.00</td></tr><tr><td>683</td><td>3</td><td>Quarnford Village Hall hire May</td><td>18.00</td></tr><tr><td>684</td><td>4</td><td>SRC contractors - planters Lengthsman TBC</td><td>0.00</td></tr><tr><td>685</td><td>5</td><td>SPCA subs (inc discount agreed)</td><td>116.43</td></tr><tr><td>686</td><td>6</td><td>SCC legal fees final registration play area</td><td>63.76</td></tr><tr><td>687</td><td>7</td><td>A Thorogood Website hostinger annual cost</td><td>46.74</td></tr><tr><td>688</td><td>8</td><td>Zurich insurance renewal</td><td>194.45</td></tr><tr><td>689</td><td>9</td><td>Chris Candy Joinery Services Fencing Materials Pfield</td><td>445.00</td></tr><tr><td>690</td><td>10</td><td>Black Rose Solutions Ltd Audit</td><td>126.00</td></tr><tr><td>691</td><td>11</td><td>Staffs Playing Fields Assoc</td><td>20.00</td></tr><tr><td>692</td><td>12</td><td>A Thorogood Post for lease doc</td><td>11.25</td></tr><tr><td>693</td><td>13</td><td>S Mansfield Domain costs Nov to May 26</td><td>41.16</td></tr></table> Receipts: 24 Apr 2026 £1,404.59 - Precept 27 Feb 2026 HMRC Vat Return £124.79 26 Feb 2026 SMDC £200 Grant 13 Feb 2026 Fibre Assets £500 Grant <i>Awaiting the SMDC Lengthsman funding for 25/26 £400 – chased several times</i>	Chq no	Bacs no	Details	Total			Quarnford Memorial Hall - Hall Hire April 25 additional payment		683	3	missed	3.00	683	3	Quarnford Village Hall Rose Queen costume donation	150.00	683	3	Quarnford Village Hall hire May	18.00	684	4	SRC contractors - planters Lengthsman TBC	0.00	685	5	SPCA subs (inc discount agreed)	116.43	686	6	SCC legal fees final registration play area	63.76	687	7	A Thorogood Website hostinger annual cost	46.74	688	8	Zurich insurance renewal	194.45	689	9	Chris Candy Joinery Services Fencing Materials Pfield	445.00	690	10	Black Rose Solutions Ltd Audit	126.00	691	11	Staffs Playing Fields Assoc	20.00	692	12	A Thorogood Post for lease doc	11.25	693	13	S Mansfield Domain costs Nov to May 26	41.16
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