

QUARNFORD PARISH COUNCIL

MINUTES OF THE **FULL COUNCIL MEETING** of the Parish Council held at Flash Village Hall on Weds 11th June 2025 at 7.00pm

Present:

Chair: Mr Andy Thorogood (AT)

Parish Councillors: Mr Chris Candy (CC), Mr Dean Brockley, District Cllr C Beswick, Mrs Jane McCulloch (JM)

No members of the public present

Clerk – Mrs C Withington (CW) (remotely)

PARISH COUNCIL MEETING

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| 1. | <p>To elect a Chair and Vice Chair RESOLVED to appoint AT as the Chair. RESOLVED to appoint CC as the Vice Chair.</p> | |
| 2. | <p>To receive apologies – EC, GT</p> | |
| 3. | <p>To approve and sign the minutes of the last meeting –23rd April 2025 – as attached A small correction was made to the hall update to correct the date of the AGM to 17th June. RESOLVED that the minutes be signed as a true and accurate record, the Chair signed them at the meeting.</p> | |
| 4. | <p>Declaration of Disclosable Pecuniary interest in any item on the agenda <i>(Note member should notify Monitoring officer within 28 days if not already. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships)</i></p> | |
| 5. | <p>Public Participation: No members present.</p> | |
| 6. | <p>To consider the co- option applications (1 vacancy) and to co-opt a candidate to fill the existing vacancies – to follow if received in time – Noted that there was no request and a notice will be put up for co-option for consideration at the next meeting. New Councillor to sign Declaration of Office and completion of DPI (Code of conduct to be supplied)</p> | |
| 7. | <p>Playing Field project update</p> <ol style="list-style-type: none"> 1. Update on registering with Land Registry of lease by SCC – that is now in progressed following being signed which has now been submitted to Land Registry. 2. To consider Playing Field access matters and update on the work to be progressed by the appointed contractor <p>CC has spoken to the contractor, materials were being picked up and planning to do this at the weekend. EC has offered to also look at the work at the same price. Noted that no funds have been paid so far. Two days' notice to be given. CC to obtain a copy of the PL insurance. If the work is not carried out then it will be offered to the alternative contractor for the same price. Topping and cutting to be carried out, costs to be obtained. Noted the grant has been received.</p> | |
| 8. | <p>Planning applications (Peak District National Park planning portal)</p> <ol style="list-style-type: none"> 1. NP/SM/0325/0271 at Wicken Walls Farm, Dovehead And Three Shires Head, Quarnford – No objections. | |

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| | 2. NP/SM/0425/0420 at Dove Head Farm, Buxton Road, Flash – No objections. | |
| 9. | Heather management and a potential meeting with responsible agencies/SWT – update Friday 1 st August am or pm – to meet on the roaches. CB to inform Leekfrith PC and Heathylee PC of the invite. RESOLVED to meet on Friday 1 st August in the afternoon – AT to follow up with Staffs Wildlife Trust. | ALL AT Cllr CB |
| 10. | Inspection of Parish Assets Noticeboards x 3 and Playing fields inspections – these have been checked,. Staffordshire Moorland Defib (inc on AED Donate 2 year scheme) - Cabinet update – Clerk to | |
| 11. | Review of Standing Orders and Financial regs plus other policies- appendices to follow: <ul style="list-style-type: none"> • FOI/Publication scheme – RESOLVED to adopt. • Data Protection – RESOLVED to adopt. • Equal Opportunities – RESOLVED to adopt. • H&S – to be reviewed – RESOLVED to be adopt. To also include playing field inspection and report to be included. <ul style="list-style-type: none"> • Biodiversity Policy – to be adopted – Next meeting • Complaint policy – to be adopted – Next Meeting • Internal Control/Risk Assessment (reviewed each January) | Next meeting |
| 12. | Lengths man scheme – up to £400 for reimbursement for village appearance To agree other projects for this year – delegated to the Chair and Clerk EC to take a look at the planters and replant them if necessary. Suggested that litter bins – but there is no way to empty. Peak Park do not support bins. CB to raise this with Staffs Moorland DC as part of their review. | CB |
| 13. | Flash Post Office Closure The office was only open 2 hours a week and there wasn't a great deal of use. It was suggested that the shop or club could be an option. It was noted that there is not much justification as there is another option in Longnor. | |
| 14. | Devolution update – Staffordshire Moorlands Borough Council AT attended the first online meeting and circulated the powerpoint. Nothing further to report at the moment. Although not part of this review or suggested at present, it was agreed that merging of parish boundaries was not considered to be acceptable for a number of reasons. Agreed to monitor this. Currently SMDC awaiting to see what the new administration of Staffs County Council will put forward. A brief discussion was held around Neighbourhood Plans and the purpose of them. Leekfrith, Biddulph and Checkley Parish Council have neighbourhood plans. AT to look at this. Noted that SDMC now charge double council tax for 2 nd homes. Check out the Local Plan if there is any restrictions on the amount of holiday lets. | |
| 15. | Public Footpaths and Highways issues – to be reported Any issues to be reported online. | |

| | There is now a new County Councillor who will be able to follow up issues and there will be a Divisional Highway Programme budget to be allocated. Parking issues were also discussed. | | | | | | | | | | | | | | | | | | | | | | |
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| 16. | <p>Correspondence – if any</p> <p>To note and agree the response submitted to the SMDC consultation regarding a proposed Public Spaces Protection Order (Wildfires) 2025 by AT – Noted that it was submitted with no objections. Concern was expressed about disposable BBQs being so widely available.</p> <p>JM attendance at SPCA councillor training - £40 - RESOLVED to approve and Clerk to check if it's possible to have a free space.</p> | <p>Clerk JM</p> | | | | | | | | | | | | | | | | | | | | | |
| 17. | <p>Finance (CC, AT, GW, GT signatories):</p> <p>To add a signatory to the bank account and remove Mr G Wentworth – RESOLVED to remove this signatory. CC to look at DOBs for previous parish councillors as these are required in order to remove them. JM was also agreed to be added as signatory.</p> <p>To approve the quote for insurance for the annual renewal with Zurich - £191.87 RESOLVED to approve.</p> <p>With regards to the contractor for the playing field it was agreed to pay out the full amount of the quote subject to checks being made by CC. If the contractor could not complete the work by the weekend then the alternative contractor who has agreed to match the price will be asked to carry out the work. CC to pursue this.</p> <p>To agree any other payments as notified at the meeting – It was agreed to pay for SCC to register the lease.</p> <p>To authorise payments as follows by cheque – Initial stubs and authorisation sheet</p> <table border="1"> <thead> <tr> <th>Chq no</th> <th>Description</th> <th>Amount £</th> </tr> </thead> <tbody> <tr> <td>669</td> <td>Fence materials for Playing Field (S Roberts)</td> <td>1000.00</td> </tr> <tr> <td>671</td> <td>A Thorogood Post for SCC lease</td> <td>9.85</td> </tr> <tr> <td>672</td> <td>Clerk - reimbursement 5 x 2nd stamps cheques</td> <td>4.35</td> </tr> <tr> <td>Bacs</td> <td>Zurich - Insurance premium</td> <td>191.87</td> </tr> <tr> <td>673</td> <td>Quarnford Memorial Hall - Hall Hire</td> <td>18.00</td> </tr> <tr> <td>674</td> <td>SCC Register of lease</td> <td>152.88</td> </tr> </tbody> </table> | Chq no | Description | Amount £ | 669 | Fence materials for Playing Field (S Roberts) | 1000.00 | 671 | A Thorogood Post for SCC lease | 9.85 | 672 | Clerk - reimbursement 5 x 2nd stamps cheques | 4.35 | Bacs | Zurich - Insurance premium | 191.87 | 673 | Quarnford Memorial Hall - Hall Hire | 18.00 | 674 | SCC Register of lease | 152.88 | <p>CC Clerk JM</p> <p>Clerk</p> |
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| 18. | <p>Next meeting (Oct, Jan)</p> <p>To agree the date of the next meeting – This will be held on Weds 24th Sept at 7pm at Flash Village Hall.</p> <p>There was a vote of thanks for Gary Wentworth for the service and contribution made for a number of years to the Parish which continues with the Village Hall.</p> | | | | | | | | | | | | | | | | | | | | | | |